
ATM Safety & Environment



NEBOSH International Certificate Courses

International General Certificate

**ATM Safety & Environment
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United Kingdom
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NEBOSH International General Certificate

The NEBOSH International General Certificate in Occupational Health and Safety (IGC) is intended for managers, supervisors and employees based outside the UK, and those embarking on a career in health and safety, who require a broad knowledge and understanding of health and safety principles and practices. The qualification focuses on international standards and management systems, enabling candidates to effectively discharge workplace health and safety responsibilities in any employment sector, in all parts of the world. The IGC qualification provides a sound basis for progression on to the NEBOSH International Diploma.

Entry Qualifications

No formal qualifications are required but candidates must have a reasonable standard of written English.

Course Structure

The syllabus comprises two units, broken down into 11 Elements.

Unit IG1 Management of health and safety. Elements 1 to 4 of the syllabus assessed by an open book assessment, where you will be given 24 hours to research and complete a series of tasks based on interpreting a scenario set by the examination board. The assessment can be carried out in your own home or workspace

Unit IG2 requires an understanding of Elements 5 to 11 and to carry out a practical risk assessment, see below.

Distance Learning Programme

ATM Safety & Environment runs a distance learning programme. Course materials consist of printed study materials and coursework for IG1 which students are encouraged to complete and submit to ATM for marking by post or email. The coursework does not count towards the award.

Examinations

Examination dates are given below (please note these may be subject to change by NEBOSH due to the coronavirus situation). Candidates are also required to submit Unit IG2 (practical assessment) within a few days of the examination date.

Enrolment closing date	IG1	IG2 Submission
15 November	17 January 2024	January 2024
15 December	7 February 2024	February 2024
15 January	6 March 2024	March 2024

Practical Assessment

The IG2 practical is assessed by submission of a risk assessment designed to test the candidate's ability to apply the knowledge and understanding that you have gained from your studies. The risk assessment must be carried out in the candidate's own workplace (please contact us if you do not have access to a workplace). The practical assessment does not need to be supervised but must be prepared in accordance with the NEBOSH guidance.

Course Fees

The course fee is £400. The course fee includes support for a period of 6 months, so we expect candidates to sit the exam within three standard sitting dates from enrolment. The examination fees are £170.

ENROLMENT

Please complete the application form on the next page and return to ATM Safety & Environment.

DISCOUNTS

Discount will be considered for multiple enrolments where course materials are dispatched as one consignment. Please ask for a quotation.

PAYMENT

The application form should be returned with a cheque made payable to ATM Safety & Environment or sent with an official purchase order.

Payments may also be made by electronic transfer. Please contact us for bank details.

Payments can be made by most debit/credit cards on line (www.atmsafety.uk.org).

Payment by instalment may be acceptable. Please contact us to discuss.

CANCELLATIONS

No cancellations will be accepted or refunds given once an order has been placed.

NEBOSH FEES

The examination fees quoted in this leaflet are valid to 31 March 2024. We reserve the right to increase exam registration fees in line with any increase imposed by NEBOSH after that date.

DISPATCH OF CERTIFICATES AND PARCHMENTS

Certificates are sent on completion on the whole qualification by Royal Mail tracked service in the UK and Royal Mail International SignedFor service to addresses outside the UK. For candidates requiring their certificates sending by courier on completion of the course, rather than Royal Mail International SignedFor, there will be an additional fee.

INFORMATION

For further information please contact:

ATM Safety & Environment
Berrington Lodge
Hoo Lane
Chipping Campden
GL55 6AZ
United Kingdom

Tel: +44 (0)1386 840198

Email: info@atmsafety.co.uk

Application Form (ref 2020C)

Title (Mr/Mrs/Miss/Dr etc.).....Family name:Forename(s).....
 (please note your names will appear on certificates in the order: given or first name(s) followed by family name)

Date of birth ----/----/----- Male Female Nationality.....

Address for sending course materials

Telephone No.....E-mail address.....

Employer (optional)..... Job Title (optional).....

PIN/Student number for any previous NEBOSH qualifications

NEBOSH International General Certificate	√ and £
I wish to study for the Certificate by Distance Learning <i>Cost £400.</i>	
I wish to pay for the examination with the course fee (may be paid separately)	√ and £
I wish to pre-pay the examination registration fees: <i>Cost £170 for both units</i>	
Total Amount	

I have read and accept ATM Safety & Environment's terms and conditions

Signature of applicant.....Date.....
 Note: No cancellations will be accepted or refunds given once an order has been placed.

Method of Payment (please put a cross by preferred method)

Cheque Debit Card Credit Card Electronic Transfer Invoice Amount £

Payment by Card: Card number (16 digits).....
 Start Date: Expiry Date: Security Number (last 3 digits on back of card).....
 (If payment by card is intended, please post or email this form. Alternatively, card details can be provided by telephone)

Please return to: ATM Safety & Environment, Berrington Lodge, Hoo Lane,
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Tel: +44(0)1386 840198 Email:info@atmsafety.co.uk

ATM Safety & Environment

Terms and conditions

These terms and conditions relate to the provision of NEBOSH¹ training courses

1. All students are required to provide personal identifiers such as current address, contact telephone number, e-mail address, date of birth and nationality. This information is held on computer and may be passed on to an awarding body for the purposes of student registration. This information is not given to any other parties or to other students without prior consent.
2. Students are required to contact ATM when and if their contact details change.
3. The course fee must be paid before any course materials are sent out or tutorials arranged, unless a company purchase order² has been received and accepted by ATM as confirmation of funding. In the latter case ATM will enrol students before payment is received.
4. Training course materials provided remain the copyright of ATM Safety & Environment and must not be reproduced or passed to any third party for reproduction in whole or in part.
5. Once an order has been placed, no cancellations will be accepted, or refunds given. However, a company may put another employee on to a course if the original candidate is unable to take up their place prior to commencement of the course programme.
6. The length of a learner's contract with ATM will be as specified on the course application form and/or on any joining letter or email sent, all exams and assessments must be taken within this time-frame.
7. Learners who take assessments within their learning contract but who are referred in one or more units may re-take the assessment at the next available sitting (from the date when they were referred) subject to payment of the current re-sit fee and the exam registration fee.
8. All examinations/assessments run by ATM will be conducted according to examination board requirements.
9. Learning materials for UK addresses will be dispatched by Royal Mail Recorded delivery or similar signed for service. Learning materials for overseas addresses will be dispatched by courier; Certificates or Parchments will be dispatched by a Royal Mail Signed for service. Overseas candidates wishing their Certificates or Parchments to be dispatched by courier will be required to pay the difference in cost for this service
10. By accepting these terms and conditions, you accept the NEBOSH terms and conditions which can be viewed at <https://www.nebosh.org.uk/qualifications/national-general-certificate/>

¹ National Examination Board in Occupational Health and Safety

² Enhanced learning claim forms are also accepted